



CLE ELUM NEW BUSINESS WELCOME KIT

*Welcome to the
Neighborhood!*





We're part of your team!

This community celebrates and supports small business and the spirit of entrepreneurship. We recognize the challenges in navigating the process to open a new business and wish to offer assistance to help you on your journey.

Understanding and complying with codes and ordinances can be daunting. This guide is intended to help you start the process for a business in your chosen location. On the back of the brochure we have included some organizations that can help you with specific questions and information. Beyond this guide we can also provide access to resourcesthat can assist you.

Most of all, you need to know that there is a TEAM behind you. We encourage you to reach out to us with questions along the way. Together, we can help make this easier. Good luck on your new business journey!



- Cle Elum Downtown Association

CleElumDowntown.com

GUIDE FOR CONDUCTING BUSINESS

IS MY BUSINESS A
PERMITTED USE?

Contact the Cle Elum Planning Department to learn more about your building's zoning at 509-674-2262 or Planning@CleElum.gov.

IS MY BUILDING
HISTORIC?

Find the Register of Historic Places on DiscoverCleElum.com or contact the city Planning Department at 509-674-2262 or Planning@CleElum.gov.

CAN I CHANGE THE USE
OF THE BUILDING?

In many cases, you can! Contact the Cle Elum Planning Department to learn more about your building's zoning at 509-674-2262 or Planning@CleElum.gov.

DO I NEED A BUILDING
PERMIT OR INSPECTION
TO MODIFY MY BUILDING?

Before starting a project, contact the Cle Elum Building Department to understand requirements for building modifications at 509-674-2262.

DO I NEED A BUSINESS
LICENSE?

Yes! Every business, non-profit, and other organizations needs a business license. Visit DOR.WA.gov to get a license or add a city endorsement.

DO I WANT A SIGN FOR
MY BUILDING?

Ensure that your sign meets city sign regulations before placing an order. Contact the Cle Elum Planning Department at 509-674-2262.

*We want to
help you
succeed!*



NEXT STEPS TO CONTACT



CleElum.gov



CleElumDowntown.com



WSBDC.org/Cle-Elum



KittitasCountyChamber.com



SCAN TO FIND OTHER
RESOURCES OR VISIT
OUR WEBSITE AT
CLEELUMDOWNTOWN.COM